

Application Guide

Azrieli Accelerator and Owerko Centre Catalyst Grants in Neurodevelopment Research

Applications due by March 7, 2025 by 5pm (MT)
Contact azrieli.accelerator@ucalgary.ca for more information

There are two key steps to your application:

1. Prepare a written proposal following the guidelines within this document.
2. Submit your proposal online at [this link](#). This process requires you to complete identifying information to help determine which funding stream(s) your application is eligible for.

Guidelines for Written Proposals

- In a single document, address “Sections A-G” detailed below. Suggested page limits are provided for each section.
- Please use Arial 11pt font or Times New Roman 12pt font. Set page margins to 0.5 in/1.27cm on all sides.
- Figures, charts, tables, etc. should be included within the allowed allotments.
- Submit a single .pdf file with the following naming system: “Last name of Nominated Principal Investigator.pdf”.
- Files should be uploaded to [this link](#).

Section A: Research Proposal – maximum of 2 pages

Within this section, please address the following:

- Description of proposed project.
- The need: How will this project impact the research field and your own research program?
- Outcomes: By the end of this project and this funding, what outcomes will have been achieved?

Section B: Budget – maximum of 1 page

- Up to \$50,000 can be requested. Provide a justification for use of funds, including descriptions of the staff required to complete the project (already part of the team or to be hired are both acceptable).
- *If applicable*: If the total budget for the full project includes contributions from other sources – please outline those as well.
- Eligible expenses include any aspect of the project (e.g., data collection, animal costs, participant fees), including funds spent on the salary for a person dedicated to the research project (e.g., postdoctoral associates, graduate student, research associate, etc.). Please note that salary cannot be provided for individuals listed as applicants on the proposal. Please note that projects may include collaborators

outside of UCalgary, but all research- and salary-related expenses must be spent out of UCalgary. Funds may not be transferred to collaborators at other institutions. All expenses must be justified.

Section C: Feasibility and expertise – maximum of 2 pages

- Please describe your readiness to begin and complete the project.
- Outline any research personnel or collaborators and the roles they will play in the project.
- **For applications that include a team:** Proposals should outline the contributions of each team member, including their role, contributions and relevant expertise.
- Note that applications that engage transdisciplinary approaches and involve early career researchers and senior research trainees are encouraged. Proposals should consider equity, diversity, inclusion, and accessibility principles in the context of research activities and the research team (if applicable).

Section D: Long-term objectives – maximum of 1 page

In this section, please address the following questions:

- What future funding opportunity will this project ready you for?
- Who is the intended audience of your research communications and results? Examples of the intended audience include: the research community, your own research priorities, community members, health systems, community organizations, etc.
- Describe how this project relates to your current research program and what further work it will catalyze.
- Once this project is completed, what do you foresee as the next opportunity for the application of these research results? Next opportunities could include: another funding application to an external funding agency, the next research questions, implementation, etc.

Section E: References (no page limits)

Section F: CVs – maximum of 5 pages per CV

Please include a maximum 5 page CV for the Nominated Principal Applicant and any other co-applicants (if applicable) which must cover the following categories:

- Biographical information
- Current position at UCalgary
- Active funding and/or awards
- Publications (from the last five years)
- Other relevant activities

Questions? Please send all inquiries to azrieli.accelerator@ucalgary.ca so that all communication is centralized. Inquiries will be forwarded for response to the appropriate experts.