

## Alberta Children's Hospital Research Institute (ACHRI) Membership Guidelines

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### Overview

ACHRI is a multi-disciplinary child health research institute at the University of Calgary. We are devoted to child health research in a wide spectrum of disciplines – all focused on better lifelong health and well-being for children, families and communities.

**ACHRI membership is open to individuals who are actively involved with or interested in areas of research and post-secondary training and education relevant to child and maternal health and wellness.** It is inclusive of individuals holding an academic appointment at the University of Calgary and/or clinical appointment with Alberta Health Services, research staff and associates, healthcare providers and clinicians. **Membership in ACHRI comes with an expected commitment to advance child, maternal, and family health and wellness through individual contributions to the member's field or discipline, as well as through contributions to the broader institute.**

Those interested in applying for membership are required to complete the Membership Application Form and submit it along with their most recent CV or bio sketch (applicant's preference) to [ACHRI](#).

All membership applications are initially reviewed for eligibility by ACHRI operations staff. Applications from those with academic and/or clinical appointments are then sent to the appropriate ACHRI Program Director for review and recommendation prior to final membership approval by all program directors. Outcomes are communicated directly to the applicant. For applicants who hold full member status in another research institute in the Cumming School of Medicine (CSM), ACHRI staff will notify the director (or delegate) of the other institute(s).

Each year, Child Health & Wellness Researchers holding an academic and/or clinical appointment are requested to submit an updated CV and may be asked to provide examples of successes or barriers they have encountered in the past year. Up-to-date membership information facilitates ACHRI reporting to stakeholders and guides ACHRI in decision-making to best support its members. Departing members are expected to notify ACHRI of their departure but may still choose to receive ACHRI communication.

Specific guidelines for each type of member are outlined below. *While decisions regarding appropriate membership status will be made in accordance with the guidelines outlined in this document, ACHRI reserves the right to assess each membership application on a case-by-case basis.*

## ACHRI Membership Guidelines

### A) Child Health & Wellness Researcher (Academic/ Academic, New Investigator)

#### Eligibility:

- Hold an academic appointment (includes adjunct appointments) through the University of Calgary and/or a clinical appointment through Alberta Health Services
  - Members who are within the first five years of their academic appointment (including any extra time for leaves in accordance with tri-council policies), are considered New Investigators
- Conduct basic, clinical, population health and/or health services research relevant to child and maternal health and wellness with demonstrated research productivity

#### Benefits:

- Access to ACHRI resources and support services
- Access to competitive matching and bridge funding, internal funding awards
- Access to competitive student and fellowship funding programs
- Career advancement opportunities
- Receive regular communication from ACHRI regarding funding opportunities, research-related activities and opportunities, events, workshops, and other relevant information
- Invitations to ACHRI events, symposia, and member meetings
- New Investigator members are eligible for additional mentorship and research support

#### Responsibilities and Expectations (*each member is expected to comply with expectations as appropriate to the member's career stage and research capacity*):

- As a member of a relevant ACHRI program, conduct research (including basic, clinical, population, and health services) that falls within the mandate of ACHRI and the priorities of the relevant program
  - Certain circumstances may allow for a member not to join an ACHRI program
- For those with an academic faculty appointment, actively pursue or contribute to research grants (as PI or co-investigator)
  - Members with clinical appointments only are not expected to pursue research grants, though they may choose to contribute (e.g. as co-investigators or collaborators)
- Publish research methods and results in peer-reviewed journals (as lead author, senior author and/or contributing author)
- Supervise trainees in various categories, as appropriate to the member's role (e.g., undergraduate, graduate, postdoctoral fellows, clinical fellows)
- Serve by request on ACHRI research and educational committees
- Be willing to participate in ACHRI College of Reviewers for evaluation of internal research and training award competitions
- Provide updated CV on request and respond to occasional requests for information/feedback, in a reasonable timeframe
  - New Investigators are periodically prioritized for more in-depth reviews
- Acknowledge ACHRI affiliation and support (if applicable) on any published articles, abstracts or presentation materials (ACHRI logo should be displayed as appropriate)
- Work with ACHRI communications team on developing media content, addressing media requests, and facilitating communication of research progress and outcomes to internal and external audiences, as appropriate

## **B) Child Health & Wellness Researcher (Collaborator)**

### **Eligibility:**

- Research staff (e.g. research nurses, coordinators, associates; program and project managers and directors)
- Non-academically appointed clinicians

### **Benefits:**

- Exposure to diverse child health research community
- Networking and collaboration opportunities
- Regular communication from ACHRI regarding events, workshops, symposia, professional development and other relevant information
- Opportunities to serve on review panels and committees
- Access to professional development and other career development opportunities

### **Responsibilities and Expectations:**

- Active in child health research at the University of Calgary (including off-campus locations) and/or Alberta Children's Hospital
- Contribute to advancing the local Child Health and Wellness research agenda
- Mentor research trainees, if applicable
- Acknowledge any support from ACHRI