

ACHRI COMMUNITY-ENGAGED RESEARCH FUND GUIDELINES & CRITERIA

Amount Available	<ul style="list-style-type: none"> The maximum amount per request is \$25,000.
Eligibility	<ul style="list-style-type: none"> Open to ACHRI members with an academic appointment. Research may be led by graduate or postdoctoral trainees, though funding must be held by the trainee's supervisor. Collaborative applications involving multiple team members are encouraged.
Purpose and use of funds	<ul style="list-style-type: none"> The ACHRI Community-Engaged Research Fund helps to remove barriers to research participation by non-professional researchers during the period prior to external grant funding being secured to support such contributions. Funding may be requested for activities such as, but not limited to, workshops, honoraria, casual employment, educational materials, meeting costs, translation or interpretation services, cultural protocol, data collection. Priority will be given to community engagement work in preparation for future grant submission.
Restrictions	<ul style="list-style-type: none"> Community-Engaged Research Funds are not intended to support medium- or long-term employment. It is expected that any subsequent external grant funding will include an appropriate budget to sustain ongoing community engagement activities.
Application Process	<ul style="list-style-type: none"> Applicants must submit a completed Community-Engaged Research Funding application form, describing the proposed research topic, engagement plan, community contribution details, expected outcomes, knowledge exchange plans, and any other funding sources available for the work. Applications will be reviewed three times annually, with intake dates for each review cycle posted on the ACHRI website.
Acknowledgement	<ul style="list-style-type: none"> Recipients must acknowledge ACHRI/ACHF support in publications, presentations and other relevant outputs resulting from the use of funded equipment.
Spending timeline	<ul style="list-style-type: none"> Funds are expected to be utilized within 12 months of the project date; one-year no-cost extensions are allowable with appropriate justification.