

ACHRI SMALL EQUIPMENT FUNDING GUIDELINES & CRITERIA

Amount Available	<ul style="list-style-type: none"> The maximum amount per request is \$50,000
Eligibility	<ul style="list-style-type: none"> Open to ACHRI members with an academic appointment; multiple users must be named on the application. Priority may be given to early-career researchers establishing research programs, clinical researchers without a major tri-council grant and applicants who have not received equipment funding in the past three years (internally or through external programs, such as CFI JELF or NSERC RTI).
Type of equipment funded	<ul style="list-style-type: none"> Funding may be requested for the purchase of new (or refurbished) research laboratory equipment (valued at \$50,000 or less) to establish or expand research, or for upgrades to or replacement of critical existing research equipment (upgrades may include software).
Application Process	<ul style="list-style-type: none"> Applicants must submit a completed Small Equipment Grant application form, including justification, equipment cost and vendor quotes (for new equipment, at least 3 formal quotes are required, unless only one source exists), type of research supported, shared access plan, and other funds available (for CSM and Vet Med applicants, contact the Centre for Advanced Technology). Applications will be reviewed three times annually, with intake dates for each review cycle posted on the ACHRI website.
Restrictions	<ul style="list-style-type: none"> The program does not fund consumables, furniture, space renovation, or pre-purchase of equipment. Individuals may only receive one Small Equipment grant from ACHRI.
Acknowledgement	<ul style="list-style-type: none"> Recipients must acknowledge ACHRI/ACHF support in publications, presentations and other relevant outputs resulting from the use of funds.
Spending timeline	<ul style="list-style-type: none"> Funds must be fully utilized within 12 months of the project start date. If this timeline cannot be met due to vendor delays and/or equipment availability, please notify us as soon as possible. If funded, only the equipment and associated costs specified in the application will be eligible for reimbursement. Any changes to the originally requested equipment will require prior approval.