



## APPLICATION FOR ACHRI STARTUP/MATCHING/BRIDGE FUNDS

Please submit the application and supporting documents to [achri.awards@ucalgary.ca](mailto:achri.awards@ucalgary.ca)

### APPLICATION SUBMISSION ATTACHMENT CHECKLIST

<p><b>STARTUP</b> <input type="checkbox"/></p> <p>Documentation requested</p> <ul style="list-style-type: none"> <li>• Current CV</li> <li>• Completed application form</li> </ul>	<p><b>MATCHING</b> <input type="checkbox"/></p> <p>Documentation requested</p> <ul style="list-style-type: none"> <li>• Current CV</li> <li>• Completed application form</li> <li>• Copy of draft proposal or summary</li> </ul>	<p><b>BRIDGE</b> <input type="checkbox"/></p> <p>Documentation requested</p> <ul style="list-style-type: none"> <li>• Notice of Decision</li> <li>• Reviewer and Scientific Officer Notes</li> <li>• Completed application form</li> </ul>
<p>Eligibility</p> <ul style="list-style-type: none"> <li>• New ACHRI investigators.</li> <li>• Have not previously received ACHRI startup funds.</li> <li>• Startup funds are used to initiate activities and/or research relevant to child and maternal health.</li> </ul>	<p>Eligibility</p> <ul style="list-style-type: none"> <li>• All ACHRI members applying for external grant funding that requires a matching commitment.</li> <li>• Proposed grant supports research relevant to child and maternal health.</li> <li>• Members with uncommitted startup funds available must use those funds for matching.</li> <li>• Matching will be used for investments to benefit our research community. In the case of multi-centre proposals, ACHRI will consider proportionate matching shared with other participating centres.</li> </ul>	<p>Eligibility</p> <ul style="list-style-type: none"> <li>• All ACHRI members</li> <li>• Will only be considered if the application reached the final stage of the competition, if applicable</li> <li>• Individuals who hold endowed chairs or professorships valued at more than \$100,000/year in operating funds are not eligible to apply</li> <li>• Individuals with unencumbered startup funds are not eligible to apply</li> <li>• Generally, an application would only receive ACHRI bridge funding once, however, in extenuating circumstances additional bridge funding may be considered for a given application</li> </ul>
<ul style="list-style-type: none"> <li>• Recommended Period: 3 years</li> <li>• Maximum Period 5 Years</li> <li>• ACHRI/ACHF will consider extension beyond 5 years for parental, maternal, or medical leaves of absence.</li> </ul>	<ul style="list-style-type: none"> <li>• Recommended Period: 1-3 years</li> <li>• Maximum Period 5 Years</li> <li>• ACHRI/ACHF will consider extension beyond 5 years for parental, maternal, or medical leaves of absence.</li> </ul>	<ul style="list-style-type: none"> <li>• Recommended Period: 1 year</li> <li>• Maximum Period 2 years</li> <li>• ACHRI/ACHF will consider extension beyond 5 years for parental, maternal, or medical leaves of absence.</li> </ul>
	<p><b>NOTE:</b> \$250,000 Max amount that ACHRI can approve; requests exceeding \$250,000 will require ACHF approval and ~2-3 months advanced notice</p>	<p><b>NOTE:</b> \$50,000 max amount</p>

<b>ACHRI</b>	<b>DATE :</b>
<b>PERSONAL INFORMATION</b>	
PI NAME	DEGREE
FACULTY	POSITION
PROJECT TITLE	
FUNDING PERIOD	MAX END DATE <b>(ACHRI Use Only)</b>
ACHRI/ACHF AMOUNT REQUESTED	PAYMENT SCHEDULE <b>(ACHRI Use only)</b>
<b>JUSTIFICATION OF FUNDING REQUEST</b>	

RESEARCH PLAN AND IMPACT – 1 page lay summary

**[Problem/Need] [Solution/Research Plan]**

**[Impact/Sustainability] [Implications of Research/Expected Impact]**

FUNDING COMPETITION			
AGENCY:		COMPETITION:	
Estimated Date of Decision			
PLEASE COMPLETE THIS SECTION FOR MATCHING REQUESTS			
MATCHING REQUIREMENT BY GRANTING AGENCY e.g. 1:1		TOTAL REQUEST FROM GRANTING AGENCY \$	
AMOUNT REQUESTED FROM ACHRI		AVAILABLE ACHF FUNDS (I.e. Start-up, Direct grant) YES <input type="checkbox"/> NO <input type="checkbox"/>	
CONTRIBUTION FROM OTHER PARTNERS (e.g., AHS, SCNS)			
Partner	Amount	Partner	Amount
MULTI-CENTRE PROPOSALS ONLY			
LEAD INSTITUTION ON GRANT APPLICATION		EVIDENCE OF PROPORTIONATE MATCHING FROM OTHER CENTRES	
NAMES AND TITLES OF CO-PIs, CO-INVESTIGATORS AND COLLABORATORS			
Name and Title		Role (Co-PI, Co-Investigator or Collaborator)	
PLEASE COMPLETE THIS SECTION FOR BRIDGE REQUESTS			
<b>PROPOSAL</b>			
<input type="checkbox"/> NEW			
<input type="checkbox"/> RENEWAL (FIRST RENEWAL ONLY)			
<input type="checkbox"/> RESUBMISSION			
ACHRI USE ONLY			
Approved amount:		Date:	
Approved By:		Notes:	

# ACHF-ACHRI Startup/Match/Bridge Funding

## Final Report Guidelines

**To be completed within three months of the completion of the startup/match/bridge funding term.**

You can use the following points as a guide for reporting program activities and accomplishments during the duration of your funding term. ACHF will provide access to SmartSimple, an online submission portal for completing your final report. If you do not have access, please e-mail [achri.awards@ucalgary.ca](mailto:achri.awards@ucalgary.ca) and we will request access for you.

ACHRI and ACHF may use content from your Final Report in materials presented to donors and the public, so prepare it with the understanding of non-confidentiality.

### 1. Key Achievements

- Startup funding only: In lay language, what would you say are the 3-5 key achievements you are most proud of from your research program during the duration of your startup funding?
- If you could speak to the donors who have supported your work, how would you explain to them the impact that the startup/match/bridge funding had on your research program and your academic career?

### 2. Impact & Next Steps

- Startup & Match funding only: Provide a lay language summary of how your research program contributed to impact in your research area. Be specific and concrete. You are answering the question –what difference did your startup funding make to our understanding of childhood diseases and conditions and to the improvement of child health and wellness?
  - What new knowledge was created?
  - What concepts were confirmed or disproved?
  - Were there new discoveries or breakthroughs?
- Startup & Match funding only: When available, provide patient/family stories or testimonials that will help us understand how children and families benefited or will benefit from your research program.
- What are the next steps for your work? What additional funding sources will you be pursuing?

### 3. Leveraging

- Startup funding only: Provide a table listing other sources of funding and amounts of funding obtained during the duration of your startup funding term.
- Bridge funding only: List additional sources of funding and amounts of funding obtained as a result of your bridge funding term.

### 4. Knowledge Translation & Public Engagement

- Keep a record of knowledge translation and public engagement activities during the duration of your startup/match/bridge funding term including the following:
  - Peer-reviewed journal articles
  - Invited presentations (at UCalgary and public)
  - Collaborations with other researchers, policy makers, advocacy organizations, health care practitioners or other stakeholders
  - Books and book chapters
  - Other (commercialization activities, social media uptake)