

ACHRI TRAINEE SMALL RESEARCH GRANTS

Award Guide

Purpose of Award

ACHRI Small Research Grants are intended to provide funding to trainees of clinicians, clinician scientists and scientists of ACHRI who would like to undertake small research projects that are outside of the scope of their funded research program / project, and to gain experience in developing their own, independent research avenues.

Eligibility Criteria

ACHRI Small Research Grants are available to ACHRI trainees, particularly postdoctoral fellows and clinical fellows (i.e., MD residents / fellows) whose supervisors are members of ACHRI.

Projects must have direct clinical relevance for promotion and/or restoration of child and maternal health.

Projects must have no access to other funding to complete the research; only proposals from trainees will be considered.

Only one trainee application per supervisor will be considered in each competition cycle. If more than one trainee application is submitted from the same lab, supervisors will be asked to triage the applications.

Applications will be funded on the basis of:

- Significance and quality of the proposed project; scientific merit, as judged by a peer review process
- ACHRI granting priorities and project's fit with the mandate of ACHRI
- Available funds

Application Deadlines

Application submission deadlines are **May 15** and **October 15** of each year, unless otherwise noted. When the deadline falls on a weekend or holiday, applications are due at 5 pm on the next business day. It is the responsibility of the applicant to ensure all documentation is submitted. Late or incomplete applications will not be accepted.

Application Instructions

To apply for ACHRI Small Research Grants, candidates must submit electronically*:

- A completed ACHRI Small Research Grants Application Form;
- A 2-page version of the supervisor's CVs (must include biographical information, current grant support, trainees supervised)
- A copy of ethics certification from an appropriate Research Ethics Board.

****Please attach the completed application and all supporting documents to a single email, if possible, and submit to ACHRI at achri.training@ucalgary.ca. Handwritten applications will not be accepted.***

Release of Funds

All research requires approval of the U of C Conjoint Health Research Ethics Board (CHREB). It is the responsibility of the applicant to obtain ethical approval from the Conjoint Health Research Ethics Board (CHREB), prior to the release of any funds. If ethics approval has not been granted within 6 months of notification of the award from ACHRI, funds will not be released to the applicant.

Funds for the Awards will be paid through a University of Calgary research project account. Upon ethics approval, the applicant is expected to complete a Project Request Form, have it approved by the Supervisor's department head and submit to ACHRI for further processing, along with the ethics approvals certificates (if not yet submitted to ACHRI). The project must be in the Supervisor's name. Once the research project is in place, ACHRI will transfer the funds into it.

Terms of the Award

Awarded trainees and their supervisors agree to certain obligations that include but are not limited to:

- acknowledgment of ACHRI in publications, presentations, communications and marketing materials associated with the funded research project;
- timely submission of progress/ final reports, and other documentation, as requested;
- presentation on the research project at ACHRI's trainee speaker series, and other appropriate venues;
- participation by the trainee in the ACHRI Annual Research Retreat (or another similar event of the institute);
- preparation and submission of a manuscript for publication in a professional journal applicable to the area of study;

With any questions, please contact the ACHRI STEP office at:

Email: achri.training@ucalgary.ca

Telephone: 403.220.8158