

APPLICATION FOR TRAINEE TRAVEL AWARD

TRAVEL AWARDS ARE PROVIDED TO ELIGIBLE TRAINEES WHO ARE PRESENTING THEIR RESEARCH AT A NATIONAL OR INTERNATIONAL CONFERENCE OR SYMPOSIUM. THE AIM OF THE AWARD IS TO DEVELOP PRESENTATION OR OTHER ADVANCED SKILLS AMONG TRAINEES, ENHANCE NETWORKING OPPORTUNITIES, AND DISSEMINATE NEW KNOWLEDGE.

APPLICATIONS MUST BE SUBMITTED PRIOR TO DEPARTURE

APPLICATION DEADLINES:

- March 1 (for travel after March 1)
- June 1 (for travel after June 1)
- September 1 (for travel after September 1)
- December 1 (for travel after December 1)

APPLICATION SUBMISSION CHECKLIST:

- Completed Travel Award application form
- Brief email/statement from the applicant's supervisor(s) indicating their support for the application, and confirming that the applicant is up to date on his/her current requirements for their graduate program (if applicable)
- Confirmation of abstract acceptance from the Conference
- Copy of the abstract
- Trainee's updated CV (including biographical information, education, research experience, publications and abstracts, awards and honors)

NOTE: Please attach the completed application form and supporting documents to the same email, if possible, and submit the entire package electronically to achri.training@ucalgary.ca.

With any questions, please contact the ACHRI Research Training Platform office at achri.training@ucalgary.ca or 403.220.6184; Room 207, HMRB.

BOTH APPLICANT AND SUPERVISOR HAVE CAREFULLY READ TERMS OF REFERENCE FOR ACHRI TRAVEL AWARDS, FOLLOWED THE INSTRUCTIONS TO COMPLETE THIS FORM, AND CERTIFY THAT THE INFORMATION CONTAINED IN THIS FORM IS TRUE AND COMPLETE.

THE APPLICANT AGREES TO PARTICIPATE IN THE ACHRI TRAINEE PRESENTATION SERIES, WHERE HE/SHE WILL DELIVER A SHORT PRESENTATION, REFLECTING ON THE EXPERIENCE AND IMPACT THIS CONFERENCE MADE ON HIS/HER RESEARCH.

Date _____

STUDENT/ TRAINEE INFORMATION

NAME:

TELEPHONE:

EMAIL ADDRESS:

TRAINEE CATEGORY (Master's, PhD, Postdoc)

PROGRAM/ DISCIPLINE:

SUPERVISOR INFORMATION

SUPERVISOR'S NAME:

TELEPHONE:

EMAIL ADDRESS:

TRAVEL DETAILS

NAME OF THE CONFERENCE/ MEETING:

TYPE OF PRESENTATION: POSTER PODIUM

MEETING LOCATION/ TRAVEL DESTINATION:

TRAVEL DATES:

PROPOSED BUDGET:

BUDGET ITEM	REQUEST FROM ACHRI (\$) (Maximum \$500 may be provided)	CONTRIBUTION FROM OTHER SOURCES* (\$)	*SOURCE OF FUNDS
Airfare			
Accommodation			
Registration Fees			
Meals			
Other (specify)			
TOTAL			