

## ACHRI TRAINEE TRAVEL AWARDS

### Award Guide

#### Purpose of Award

Travel awards are provided on a competitive basis to eligible trainees who are presenting their research at a conference or symposium. The aim of the award is to develop presentation or other advanced skills among trainees, enhance networking opportunities, as well as to disseminate and acquire new knowledge in child health research.

#### Eligibility Criteria

The ACHRI Research Training Platform welcomes applications for travel awards from graduate or postdoctoral trainees whose primary supervisor is a full member of ACHRI, conducting an eligible research program that falls under the mandate of ACHRI.

To be considered for an ACHRI Trainee Travel award, the applicant must present a poster or an oral presentation of his or her work at the conference to which he or she is travelling.

Eligibility for ACHRI travel awards per trainee is determined as follows:

- Master's students: one travel award over the course of their training period;
- PhD students: two travel awards over the course of their training period;
- Postdoctoral fellows: one travel award over the course of their training period.

If an applicant received one travel award during his/ her Master's program and then subsequently transferred into a PhD program, he or she is eligible for only one travel award during his/her PhD program.

Trainees who currently hold an ACHRI travel allowance (as part of their studentship or fellowship support) are not eligible for travel awards.

#### Award Amount

A maximum of \$500 may be awarded per trip. Funding is conditional on abstract acceptance.

Trainees are encouraged to apply for other sources of travel support.

Eligible expenses include travel, accommodation, and meals (no alcohol). Meal per diems are only available for meals not provided by the conference.

## Application Deadlines

Applications are accepted as follows:

- March 1 (for travel after March 1)
- June 1 (for travel after June 1)
- September 1 (for travel after September 1)
- December 1 (for travel after December 1)

Applications must be submitted prior to departure. Applications for travel that has already occurred will not be accepted.

## Evaluation Criteria:

Applications for travel awards will be adjudicated based on the following criteria:

- The trainee must present their research. Podium presentations will be given priority; poster presentations are the minimum requirement.
- Research relevance to ACHRI's mandate and priorities.

## Application Instructions

The completed application package must include:

- Completed ACHRI Trainee Travel Award application form, available on the website.
- Short email statement from the applicant's supervisor(s) indicating their support of the application and confirming that the applicant is up to date on his/her current requirements for their graduate program.
- Confirmation of abstract acceptance from the Conference.
- Copy of the abstract.
- Trainee's updated curriculum vitae (including biographical information, education, research experience, publications and abstracts, awards and honors).

Application packages should be sent **electronically** to ACHRI Research Training Platform office at [achri.training@ucalgary.ca](mailto:achri.training@ucalgary.ca).

## Terms of Award

Upon their return from the conference, awarded trainees are expected to deliver a short oral presentation at the ACHRI Trainee Presentation Series, reflecting on the visit and the impact it has made on their research. Details will be provided in the notice of award.

**With any questions, please contact the ACHRI Research Training Platform Office at [achri.training@ucalgary.ca](mailto:achri.training@ucalgary.ca) or 403.220.8158**